

**CONSOLIDATED BILLING**

**A. Description of Service**

1. Consolidated Billing allows the Company to mechanically combine most business customer accounts, within a single Revenue Accounting Office (RAO), into one customer bill for ease of customer payment.
2. Consolidated Billing Service customers will order a Consolidated Billing Account (CBA) that contains a limited number of subordinate accounts (SUBs).
  - a. CBA - Refers to the main billing account set up for a customer. This is the account under which a Consolidated Bill will be rendered.
  - b. SUB - Applies to each individual customer account that is to be billed within a Consolidated Billing arrangement on a CBA set up for the customer.
3. To the extent possible, Consolidated Billing allows customers to select their bill date, if they so desire.<sup>/1/</sup>

**B. Rules and Regulations**

1. The service is available for business customers subscribing to services from any approved tariff or guidebook, except those customers subscribing to WATS and DECCO.
2. Consolidated Billing applies to accounts billed from the Customer Records Information System (CRIS) only.
3. Consolidated Billing allows for combined billing of accounts within a single RAO only. Accounts in different RAOs or states cannot be consolidated for billing purposes. Both residence and business accounts cannot be consolidated on the same CBA.
4. All payments will be credited to the CBA. No payment entry will be shown on SUB accounts. The rules concerning payment for service will be applied to the CBA in accordance with the "Rules and Regulations Applying To All Customers' Contracts" section in Part 2, Section 2.
5. Consolidated Billing requires that bills be delivered to a single location, which is the mailing address of the CBA. If the customer requires duplicate bills, they will also be delivered to the same location as the original bill.
6. The number of SUB accounts may be limited due to media size limitations.

**C. Rates**

	<u>Rate</u>	<u>Nonrecurring USOC</u>
Charge to establish CBA	No Charge	D99
Charge to include SUB in CBA	No Charge	D99

<sup>/1/</sup> Some negotiation may be required to establish dates acceptable to both the customer and the Company. The Company retains the right to make the final determination of a bill date.