

**EXPLANATION OF TERMS**

Accessories

A device which are mechanically attached to, or used with, the services furnished by the Company and which are independent of and not electrically, acoustically or inductively connected to, the conductors in the communications path of the telecommunications system.

Account

A customer's record relating to his service or equipment billed to a telephone number. Service may be all on one premises or extending to other premises as long as it is part of his main telephone system and billed to the main telephone number.

Alternating Current Supply

Electrical energy which is used for the operation of bells and signal devices.

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Attendant Position

It is used for answering and distributing the incoming calls and for assisting certain station users.

Authorized Protective Connecting Module

A protective unit designed by the Company and manufactured under the control of Company quality assurance procedures, which unit is to be incorporated in a conforming answering device.

Authorized User

Any person who is permitted by the customer to use the customer's service on a temporary basis because it otherwise would be impractical for such person to obtain Local Exchange Service at that location. A person may not be an authorized user for the purpose of avoiding becoming a customer.

Automatic Announcing Device

Any user terminal equipment which, when connected to a telephone line, can disseminate a recorded message to the telephone number called, either with or without manual assistance.

Automatic Dialing Device

Any user terminal equipment which, when connected to a telephone line, can dial, with or without manual assistance, telephone numbers which have been stored or programmed in the device or are produced or selected by a random or sequential number generator.

Base Rate

A schedule rate for any class of exchange service available within the base rate area.

Base Rate Area

That portion of the exchange area in which exchange service is furnished at schedule rates for each class of service without mileage or construction charges.

Basic Exchange Service

The furnishing of telecommunications service to individual business and residence customers within a specified geographical area for local calling on either a flat rate or measured basis, and access to and from the telecommunications network for message long distance service. Basic Exchange Service as herein defined does not include PBX trunks, Hotel Trunks, multi-line service, and semi-public coin telephone service.

**EXPLANATION OF TERMS (cont'd)**

Battery

See *Direct Current Supply*

Bill to Third Number<sup>/1/</sup>

The term "Bill to Third Number" denotes the procedure by which messages, upon request, may be billed to an authorized telephone number other than that of the originating or terminating service points.

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Building

The term "same building" is to be interpreted to mean a structure under one roof, or two or more structures on the same premises which are connected by an enclosed passageway in which the wires or cables of the Company may be placed without exposure to outside electrical circuits or the weather. In no case can conduit be considered as an enclosed passageway. The term "same building" does not include those buildings connected by a covered public mall. (See Premises)

Billed Number Screening<sup>/1/</sup>

The term "Billed Number Screening" denotes an arrangement whereby at time of message origination, bill to third number, station-to-station or person-to-person collect calls are screened for customer preauthorized or Company-directed non-acceptance. Screening is based on the "billed to" number

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Call Number

See *Telephone Number*

Cancellation Charge

See *Termination Charge*

Central Office

A central office is a local exchange switching unit which is used to interconnect Exchange Access Arrangements within a specified area.

Central Office Designation

See *Telephone Number*

Circular Hunting

See *Hunting Line Services* in Part 4, Section 2

Code Ringing

See *Ringling*

Coin Box Telephone

See *Pay Telephone*

/1/ Effective March 19, 2016, Collect, Person-to-Person, Bill to Third Number calls and Busy Line Verification/Interruption services are discontinued.

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**EXPLANATION OF TERMS (cont'd)**

Collect Call<sup>/1/</sup>

The term "collect call" denotes the procedure by which messages, upon request, may be reversed, that is, charged to the called service point, provided the charges are accepted at the called service point.

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Common Control Switching Arrangement (CCSA)

A service arrangement at certain Company premises to interconnect private line telephone service channels of a switched service network provided to a customer. Use of the common control switching equipment on the Company premises is shared with other service offerings or customers.

Communications System

Channels and other facilities which are capable, when not connected to the Telecommunications Network, of two-way communications between terminal equipment or Company stations.

Company

The Southwestern Bell Telephone Company d/b/a AT&T Kansas.

Composite Data Service

The combined use of terminal and data switching equipment provided by a Composite Data Service Vendor with the use of telecommunications services of the Company to perform data switching for others.

Composite Data Service Vendor

A customer that has been certificated by the proper state regulatory body, and/or the Federal Communications Commission pursuant to Section 214 of the Communications Act of 1934, as amended, to acquire and operate facilities to perform data switching for others. A customer shall be classified as a Composite Data Service Vendor only with respect to use of those exchange services which are utilized for the provision of composite data service.

Conformance Number

An identifying number assigned by the Company to a particular model of conforming answering device incorporating an authorized protective connecting module when that model or device is in conformance with the provisions set forth by the Company in its technical reference for conforming answering devices.

Conforming Answering Device

A device which automatically answers incoming calls; transmits a prerecorded voice message or appropriate audible signal to the calling party; records a voice message from the calling party if so designed and arranged; and automatically disconnects from the line in a prearranged manner on completion of the last of the functions for which it was designed and arranged as described in this paragraph. The conforming answering device may include remote interrogation and/or device function control. A conforming answering device must incorporate an authorized protective connecting module and must bear a valid conformance number.

Connecting Arrangement

The equipment provided by the Company to accomplish the direct electrical connection of customer-provided facilities with the facilities of the Company.

/1/ Effective March 19, 2016, Collect, Person-to-Person, Bill to Third Number calls and Busy Line Verification/Interruption services are discontinued.

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**EXPLANATION OF TERMS (cont'd)**Conforming Answering Device

A device which automatically answers incoming calls; transmits a prerecorded voice message or appropriate audible signal to the calling party; records a voice message from the calling party if so designed and arranged; and automatically disconnects from the line in a prearranged manner on completion of the last of the functions for which it was designed and arranged as described in this paragraph. The conforming answering device may include remote interrogation and/or device function control. A conforming answering device must incorporate an authorized protective connecting module and must bear a valid conformance number.

Connecting Arrangement

The equipment provided by the Company to accomplish the direct electrical connection of customer-provided facilities with the facilities of the Company.

Connecting Company

A corporation, association, firm or individual, owning and operating one or more central offices and with whom traffic is interexchanged.

Connecting Station

An exchange station of a connecting company.

Construction Charge

A separate initial charge applied in those cases where customers request services in excess of that normally provided and contemplated under the rates quoted in Part 2, Section 5. It includes charges for installing a circuit to provide urban service outside the base rate area, charges for special construction and temporary construction.

Covered Public Mall

A covered public area, originally intended for, or formerly used as, a public street or alley running between two or more buildings.

Customer

The person, firm, corporation, or other entity who has Local Exchange Service and is responsible both for the payment of charges and compliance with the regulations of the Company. Where the entity is an association, however formed, organized, associated or incorporated, of more than one member, both the association and members are considered to be separate and distinct customers.

Customer Premises Inside Wire

That wire including connectors, blocks, and jacks, within a customer's premises that extends between the demarcation point to those locations within the customer's premises to which terminal equipment can be connected for access to the Company Network.

Customer-Provided Test Equipment

Denotes test equipment located at the premises of the customer that is used by the customer for the detection and/or isolation of a communications service fault.

**EXPLANATION OF TERMS (cont'd)**

Data Access Arrangement

A protective connecting arrangement for use with network control signaling unit, or in lieu of the connecting arrangement, an arrangement to identify a central office line and protective facilities and procedures to determine compliance with criteria set forth in Part 2, Section 9 or Part 20, Section 2.

Data Switching

When used in connection with composite data service denotes the switching of data (non-voice) messages by the interchange, controlling and routing of data messages via communications facilities, wherein the information content of the message remains unaltered.

Demarcation Point

The point (referred to as Demarcation Point or Network Interface) of interconnection between the Company's facilities and the wiring at the subscriber's premises. The Demarcation Point will generally consist of wire or a jack (or equivalent) conforming to Subpart F of Part 68 of the Federal Communications Commission's Rules and Regulations. The Demarcation Point will be located within twelve inches of the protector, or absent a protector, within twelve inches of the entry point to the customer's premises. If conforming to the twelve inches is unrealistic or technically impossible, the Demarcation Point will be the most practicable minimum point of entry.

Direct Current Supply

Electrical energy for talking and signaling purposes, other than ringing, except in the case of intercommunicating systems, when direct current may be used for ringing the station bells.

Direct Electrical Connection

A physical connection of the electrical conductors in the communications path.

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Exchange

A telephone system which provides for service within a specified area known as the "Exchange Area." An exchange is termed a "Theoretical Exchange" when the customers are served by a central office located in another exchange area. (See Serving Office Area.)

Equipment Space

An area or areas, agreed upon by the subscriber and the Company, located on or within a structure that is specifically designated for the purpose of terminating regulated Company provided services and facilities. The necessary security, lighting, commercial power and environmental controls are provided within this area.

**EXPLANATION OF TERMS (cont'd)**Exchange Access Arrangements

An exchange access arrangement (EAA) is a telephone facility which permits access to and from both the customer's premises and the telephone exchange network point. A telephone exchange network point is also known as a serving central office.

Exchange Access Line

Company-provided and maintained central office equipment and facilities, including the network interface, which provides access to the telecommunications network.

Exchange Area

The area within which the Company will furnish complete telephone service at the exchange rates applicable within that area.

Exchange Telephone Service

Exchange telephone service is that service which entitles the customer to have his telephone connected with any other exchange telephone within the exchange area.

Exchange Station

A station receiving exchange service.

Exchange Switching Service

The classification of exchange service furnished to a service station.

Extended Area Service

A local exchange service that is provided between two or more contiguous exchange areas.

Flat Rate Service

Exchange service furnished for a specified sum without regard to the amount of use.

Foreign Serving Office Service

Exchange service by means of a circuit connecting a customer's station with a serving office of the same exchange but outside of the serving office district in which the station is located.

Foreign Exchange Service

Exchange service furnished by means of a circuit connecting a customer's station with a serving office outside of the exchange area in which the station is located.

Grandfathered Communications Systems

The term "Grandfathered Communications Systems" denotes communications systems (including their equipment, premises wiring and protective circuitry if any) connected at the customer's premises, in accordance with any company's guidebooks, and that are considered to be grandfathered under Part 68 of the Federal Communications Commission's Rules and Regulations because, such systems are connected to the telecommunications network prior to January 1, 1980, and are of a type of system which was directly connected (i.e., without company-provided connecting arrangements) to the telecommunications network as of June 1, 1978.

**EXPLANATION OF TERMS (cont'd)**Grandfathered Connections of Communications Systems

The term "Grandfathered Connections of Communications Systems" denotes connections via company-provided connecting arrangements of customer-provided communications systems (including their equipment and premises wiring) at the customer's premises, in accordance with any company's guidebooks, and that are considered to be grandfathered under Part 68 of the Federal Communications Commission's Rules and Regulations because, such connections to the telecommunications network are made via telephone company-provided connecting arrangements prior to January 1, 1980, and such connecting arrangements are of a type of connecting arrangement connected to the telecommunications network as of June 1, 1978.

Grandfathered Terminal Equipment

The term "Grandfathered Terminal Equipment" denotes terminal equipment (including protective circuitry if any) connected at the customer's premises, in accordance with any company's tariffs, and that is considered to be grandfathered under Part 68 of the Federal Communications Commission's Rules and Regulations because, such terminal equipment was connected to the telecommunications network prior to July 1, 1979, and is of a type of terminal equipment which was directly connected (i.e., without telephone company-provided connecting arrangements) to the telecommunications network as of October 17, 1977.

Grandfathered Connections of Terminal Equipment

The term "Grandfathered Connections of Terminal Equipment" denotes connections via company provided connecting arrangements of customer-provided terminal equipment connected at the customer's premises, in accordance with any company's guidebooks, and that are considered to be grandfathered under Part 68 of the Federal Communications Commission's Rules and Regulations because, such connections to the telecommunications network were made via telephone company provided connecting arrangements prior to July 1, 1979, and such connecting arrangements are the same type of connecting arrangement connected to the telecommunications network as of October 17, 1977.

Home Numbering Plan Area (HNPA)

Includes all customers residing in a geographical area who have the same Area Code as part of their telephone number.

Hotel-Motel

An establishment whose primary business is offering lodging to the transient general public on a day-to-day basis.

Hunting

There are three types of hunting services available. See Part 4, Section 2 (Hunting Line Services).

Individual Line Service

A classification of exchange service which provides for a maximum of one main station on a line.

Initial Rate

See *Base Rate*

Initial Rate Area

See *Base Rate Area*

**EXPLANATION OF TERMS (cont'd)**

Installation Charge

An initial and nonrecurring charge made under certain conditions covering the cost or portion of the cost of the work of connecting and furnishing telephone service. (See Construction Charges and Service Connection, Moves and Changes.)

IntraLATA

Long Distance Message Telecommunications Service where station locations are all within the same LATA.

Interface

The point on the customer's premises where the Company provided facilities connect to facilities provided by the customer or premise owner. (Also see Demarcation Point.)

Jack

A fixed socket, provided by the Company, to accomplish the direct electrical connection between telephone facilities by means of cords ending in plugs.

Jurisdiction

A geographic area meeting each of the following conditions:

- Presided over by the same regulatory body;
- Within the boundary of a single state;
- An area in which AT&T Kansas is authorized to provide service.

Kansas Corporation Commission

The State Corporation Commission of Kansas.

LATA

Local Access and Transport Area (LATA) denotes a geographic area established for the administration of telecommunications service. It encompasses designated local operating Company exchanges which are grouped to serve common social, economic and miscellaneous purposes.

Listing

The publication in the Company's Listing Information System relative to the customer's telephone numbers, by which telephone users are enabled to ascertain the telephone number of a desired station. /1/ (C)  
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Local Exchange Service

See 'Rules and Regulations Applying to All Customer's Contracts' in Part 2, Section 2 for definition.

Locality Rate

A rate quoted as a single item but made up of base rate, plus as average or commuted mileage or construction charge, applied uniformly to all customers to the same class of service within a defined part of the schedule area, not a part of the base rate area of the schedule under which service is rendered.

Local Message

See *Message*

Local Service Area

The area within which service is furnished between stations without charge other than the regular exchange service charge.

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/1/ Material formerly appeared in Part 2, Section 1, Sheet 5.

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**EXPLANATION OF TERMS (cont'd)**

Long Distance Message Telecommunications Service

The furnishing of facilities for telephone communication between telephones in different local service areas within the same LATA in accordance with the regulations and system of charges specified in Part 9. The long distance message telecommunications service charges specified in that Part are in payment for all message telecommunications service furnished between the calling and called telephones.

Message

A telephone conversation of any prescribed length between two telephone stations. Messages may be classified as follows:

*Local Message* – A communication between telephone stations located within the area defined as the local service area of the station from which the message originates.

*IntraLATA Long Distance Message* - A communication between two telephone stations in different local service areas, but within the same LATA.

Message Rate Service

A class of exchange service, not including coin box service, for which charge is made in part on the basis of Network Access and in part on the basis of the number of outgoing local messages.

Mileage

The measurement which is the basis of rates charged for the use of circuits furnished by the Company.

Urban Mileage

The mileage applied in establishing the rate for service to a customer outside the base rate area and which represents the distance from the limits of the base rate area to the customer's premises.

Move

A change in the location on the same premises of the customer's equipment, which does not involve a change in the class of service, the rate charged for service furnished or a break in the continuity of the contract under which the service is furnished.

Multiline

An individual flat rate business exchange service furnished by means of two or more exchange lines terminating in apparatus which facilitates pickup by associated stations.

Multiline rate exceptions are as follows:

- Multiline rates do not apply where the PBX trunk rate applies.
- Multiline rates do not apply to Announcement Lines.
- Multiline rates do not apply to Secretarial Answering Lines terminated at a Telephone Answering and Secretarial Service. Extensions terminated at a Telephone Answering and Secretarial Service are not considered when determining whether Multiline rates apply.
- Functions performed by data sets are not considered when determining whether Multiline rates apply.

**EXPLANATION OF TERMS (cont'd)**Multiline Hunt Group

Rotary (hunting) service provided in stored program controlled offices where a standard seven-digit number is assigned only to the first line in a customer's number group. Subsequent lines are designated by using two-, three-, or four-digit numbers dependent upon the type of ESS office. The Company reserves the right to determine when Multiline Hunt Group numbers are assigned.

Network

See *Telecommunications Network*

Network Access Line

See *Exchange Access Line*

Network Access Terminal

A special arrangement at a PBX or an instrument on the customer's premises to provide access to a private line Switched Service Network for incoming and/or outgoing calls.

Network Control Signaling

The transmission of signals used in the telecommunications system which perform functions such as supervision (control, status, and charging signals), address signaling (e.g., dialing), calling and called number identification, audible tone signals (call progress signals indicating reorder or busy conditions, alerting, coin denominations, coin collect and coin return tones) to control the operation of switching machines in the telecommunications system.

Network Control Signaling Unit

The terminal equipment furnished for the provision of network control signaling.

Network Interface

See *Demarcation Point*

Non-Lead Numbers

Any number in the customer's number group that is not the first number.

Non-Published Exchange Service

An exchange service, the listing of which, at the customer's request, is omitted from the alphabetical list of names of customers and joint users. Non-published telephone numbers are not divulged except in situations where the Company is served with valid legal process or is in receipt of lawful demand of a law enforcement agency.

Other Common Carrier

The term "Other Common Carrier" denotes Specialized Common Carriers, Domestic and International Record Carriers and Domestic Satellite Carriers engaged in providing telecommunications services as such carriers may be authorized by the Federal Communications Commission and the Kansas Corporation Commission to provide.

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**EXPLANATION OF TERMS (cont'd)**

Obsolete

A classification indicating the restricted availability of a service offering. The extent of the restriction is denoted by annotations as follows:

Existing Locations:

- Can add to existing system<sup>/1/</sup>
- Can supersede
- Cannot outside move

Existing Installations:

- Cannot add to existing system
- Can supersede
- Cannot outside move

Existing Customer:

- Can add to existing system<sup>/1/</sup>
- Can outside move
- Cannot supersede

Existing Customers At Existing Locations:

- Can add to<sup>/1/</sup>
- Cannot outside move
- Cannot supersede

Existing Installations At Existing Locations:

- Cannot add to
- Cannot outside move
- Can supersede

Existing Installations At Existing Locations for Existing Customers:

- Cannot add to
- Cannot outside move
- Cannot supersede

Existing Service Arrangements:

- Can outside move
- Can supersede
- Cannot add to

Existing Systems:

- Can outside move.
- Can supersede.
- Can add to<sup>/1/</sup>

Optional Local Calling Plan

A class of service for which a charge is made in part on the basis of network access and in part on the basis of local usage pricing elements, i.e., number of local messages, the duration of the message, the time of day the message was placed, and the distance a message travels between central offices.

Patron

A subscriber of a telecommunications service provider other than the Company (AT&T Kansas).

/1/ Additions subject to availability of equipment.

**EXPLANATION OF TERMS (cont'd)**

Pay Telephone

The equipment placed by a Payphone Service Provider to facilitate the provisioning of pay telephone service to end users. Such service is utilized by the use of coins or alternative billing mechanisms.

Pooled Access

The connection of communications systems or terminal equipment with the exchange access line on a random, non-mutually exclusive basis.

Preferential Hunting

See *Hunting Line Services* in Part 4, Section 2.

Premises

All portions of the same building occupied by the same customer, provided that:

- The portions are not separated from each other by intervening offices, rooms or suites not occupied by the customer.
- The portions on different floors are contiguous and that the portion on the upper floor is directly above the portion occupied on the lower floor.

All of the buildings occupied by the same customer, provided that:

- All of the buildings are located on the same plot of ground and are not intersected by a public highway.

*Note:* A public highway is considered to mean a vehicular thoroughfare which is governmentally owned.

Primary Calling Area

See *Local Service Area*

Registered

The term "Registered" denotes equipment which complies with and has been approved within the Registration provisions of Part 68 of the Federal Communications Commission's Rules and Regulations.

Rotary Dial Telephone Service

That service which utilizes rotary dial pulse equipment (as opposed to touch-tone equipment) to originate calls.

Series Completion

Telephone numbers assigned in a rotary (hunting) number group where each number assigned is a standard seven digit number. The Company reserves the right to determine when series completion numbers are assigned.

Service Arrangement

One or more access lines arranged for service under the same special billing number, for the same direction, and for the same class of service.

Service Connection, Moves and Changes

Refers to charges made to customers for the purpose of reimbursing the Company for the cost involved in connecting, moving, changing and disconnecting telephone facilities.

**EXPLANATION OF TERMS (cont'd)**Service Point

When used in connection with communication channels, denotes the demarcation point on the customer's premises where channels provided by or furnished to the customer are terminated. (See Demarcation Point.)

Service Terminating Arrangement

Company-provided equipment which terminates WATS or exchange telephone service at a customer's premises. The Service Terminating Arrangement provides a clearly delineated interface which facilitates the design, isolation, and testing of WATS or exchange telephone service. Where a protective connecting arrangement is required, the Service Terminating Arrangement is provided as a part of the protective connecting arrangement.

Serving Office

The office in the service area from which a customer would normally be served for Local Exchange Telephone Service. Where the serving office is not located in the serving area, a theoretical location has been established by the Company for billing purposes.

Serving Office Area

A specific area normally served by a central office. A serving office area may be served in several ways, namely:

- By a single unit central office.
- By a multiple central office.
- By a theoretical central office with switching equipment located in another exchange or serving office area.

Shared Tenant Service (STS)

See Part 2, Section 2 for definition.

Short Term Rate

A rate quoted for service for a period less than the regular service term and quoted specifically for such period of service.

Solicitation Telephone Call

Includes any telephone call by or for a commercial, political, charitable, polling or other entity which has the purpose or effect, directly or indirectly, of soliciting a sale, a contribution or donation, or an opinion or information or other specific action on the part of the called party.

Standard Service

As used in this guidebook, Residence or Business service furnished by means of line(s) terminating only in nonbutton or one-button (nonkey) telephone instruments.

**EXPLANATION OF TERMS (cont'd)**Station

The network control signaling unit, data set or other equipment at the customer's premises which enables the customer to establish the communications connection to effect communications through such connections; also denotes a termination of an individual exchange line or PBX trunk provided in accordance with the provisions of this guidebook, in switching equipment located in an exchange foreign to the exchange in which the customer is located.

Station-to-Station

The term "Station-to-Station" denotes that service where the person originating the message dials the telephone number desired, or gives to the Telephone Company operator the telephone number of the desired service point, Mobile Telephone Service connecting circuit, PBX, or PBX service point which is reached directly rather than through a PBX attendant, or gives only the name and address under which the number of the desired service point, Mobile Telephone Service connecting circuit or PBX is listed, and does not specify a particular person to be reached, nor a particular mobile service point to be reached through a Mobile Telephone Service attendant, nor a particular service point, department or office to be reached through a PBX attendant.

Subscriber

A person who has contracted for and is receiving telephone service. The contract may be written, verbal or merely an understanding.

Supplemental Contract

A contract for service, equipment or facilities in addition to that provided for under the original contract.

Suspension of Service

An arrangement made at the request of the customer or at the initiative of the Company for temporarily discontinuing service without terminating the contract or removing the telephone equipment from the customer's premises.

Switched Service Network (SSN)

A private line network that uses SCAN and/or CCSA type common control switching.

Telecommunications Network

All facilities of the Company that are used to provide its services.

Telephone Company (Company)

The Southwestern Bell Telephone Company.

Telephone Number

A designation assigned to a subscriber's station for convenience in operating.

**EXPLANATION OF TERMS (cont'd)**

Termination Charge

A charge made to a subscriber if the contract is terminated prior to the expiration of the contract period.

Theoretical Serving Office Area

See *Serving Office Area*

Theoretical Exchange

See *Exchange*

Toll Terminal

A Company station to which Long Distance Message Telecommunications service is furnished.

Unlimited Service

See *Flat Rate Service*

Urban Mileage

See *Mileage*

Zone Rate

See *Locality Rate*