

ACCESS SERVICE

TARIFF USERS GUIDE

INTRODUCTION

The Tariff Users Guide is meant to assist both experienced and inexperienced users of this tariff in understanding the following:

- tariff content, structure, format and organization,
- effective dates and numbering schemes,
- tariff maintenance procedures,
- symbols and abbreviations, and
- references to other documents/tariffs.

For the experienced user "The Guide" contains information which will assist in further understanding the tariff and explanations of procedures related to tariff filings which will be of interest. For the inexperienced user "The Guide" should be the starting point of tariff familiarization. It acts as a "Road Map" to the tariff and should be reviewed first, followed by an examination of the Table of Contents.

GENERAL

This tariff contains rates and regulations applicable to Access Services.

TARIFF PAGE FORMAT

(Page 23 following contains an annotated sample tariff page.)

Page Numbering. Page numbers are located in the upper right corner of each tariff page. Pages for each tariff section are numbered sequentially. The page number shows the tariff section and its location in that section. For example, page 13-2 is the second page of Section 13. When a new page must be added between existing pages, a decimal point and number is added to the previous page number, to sequentially number the new page. For example a new page between existing pages 6-20 and 6-21 would be numbered 6-20.1. A new page added between pages 7-18.1 and 7-18.2 would be numbered 7-18.1.1.

Page Revision Numbering. Page Revision Numbers are located in the upper right corner of each tariff page. This number is the most recent page revision on file with the FCC. Due to Notice Period requirements, and changed Effective Dates, the most recent page on file with the FCC may not yet be in effect. Consult the Page Effective Date on a specific page and Tariff Supplements to determine if that page is in effect (see Tariff Supplements following).

TARIFF USERS GUIDE

- SAMPLE TARIFF PAGE -

1

The Southern New England
Telephone Company

ACCESS SERVICE

TARIFF F.C.C. NO. 39
5th Revised Page 2-3
Cancels 4th Revised Page 2-3

2.2 Provision of Service (Cont'd)

2.2.6 Substitutions, Changes and Rearrangements

In accordance with Part 68.110(b) of the FCC Rules and Regulations which pertains to changes in Telephone Company facilities, equipment, operations, or procedures, the Telephone Company may, where such action is reasonably required in the operation of its business:

2

A. substitute, change or rearrange any facilities used in providing service (C)(x) under this tariff, including but not limited to: (C)(x)

(1) substitution of different metallic facilities,

(2) substitution of carrier or derived facilities for metallic facilities used to provide other than metallic facilities and

(3) substitution of metallic facilities for carrier or derived facilities used to provide other than metallic facilities,

3

B. change minimum protection criteria,

C. change operating or maintenance characteristics of facilities, or (N)

D. change operations or procedures of the Telephone Company. (T)

In case of any such substitution, rearrangement or change, the transmission parameters will remain within the range set forth in the technical reference publications for the service involved. The Telephone Company shall not be responsible if any substitution, rearrangement or change renders any customer furnished service inoperative or requires modification or alteration thereof or other performance.

If a change materially affects the service, the Telephone Company will notify the customer.

4

(x) Filed under authority of Special Permission No. 85-826 of the Federal Communications Commission.

5

Issued: October 10, 1989

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6

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227 Church Street, New Haven, CT 06506

1. Denotes the revision number of the page, starts with original and progresses 1st, 2nd, etc.
2. Alpha-numeric numbering plan.
3. Marginal symbolization designating various types of changes made to the tariff.
4. Footnote explaining the conditions under which page was filed, when applicable.
5. The date the page was filed with the FCC.
6. The date the tariff page is scheduled to go into effect at the time of its filing. May be superseded by a supplement, or the effective date of certain material may be deferred by a footnote, or page reissued prior to effective date, and the originally scheduled effective date deferred, or cancelled prior to the effective date. See page 23 following for an example.

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- SAMPLE TARIFF PAGE -

The Southern New England Telephone Company	ACCESS SERVICE	TARIFF F.C.C. NO. 39 1st Revised Page 2-38 Cancels Original Page 2-38
2.13 Definitions (Cont'd)		
<u>Decibel Reference Noise C-Message Referenced to 0</u>		(S)
The term "Decibel Reference Noise C-Message Referenced to 0" denotes noise power in "Decibel Reference Noise C-Message Weighting" referred to or measured at a zero transmission level point.		
<u>Detail Billing</u>		
The term "Detail Billing" denotes the listing of each message and/or rate element for which charges to a customer are due on a bill prepared by the Telephone Company.		
<u>Directory Assistance (Interstate)</u>		(Z)
The term "Directory Assistance" denotes the provision of telephone numbers by a Telephone Company operator when the operator location is accessed by a customer by dialing 555-1212 or (NPA) 555-1212.		
<u>Directory Assistance Location (Interstate)</u>		(N)
The term "Directory Assistance Location" denotes a Telephone Company office where Telephone Company equipment first receives the Directory Assistance call from a customer's premises and selects the first operator position to respond to the Directory Assistance call.		
<u>Echo Control</u>		
The term "Echo Control" denotes the control of reflected signals in a telephone transmission path.		
		(D)
		(D)
Issued: August 27, 1988		Effective: October 11, 1988
Vice President - Regulatory Matters 227 Church Street, New Haven, CT 06506		

The coding on this page illustrates the following:

- (S) matter reissued without change
- (Z) a correction (typographical error)
- (C) change in regulation
- (N) new rate or regulation
- (D) deleted material

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- SAMPLE TARIFF PAGE -

The Southern New England
Telephone CompanyTARIFF F.C.C. NO. 39
5th Revised Page 2-12
ACCESS SERVICE Cancels 4th Revised Page 2-122.7 Switched Access Service Used for Both Interstate and Intrastate Applications (Cont'd)2.7.4 Jurisdictional Report Updates

The customer shall update the projected interstate jurisdictional report, effective the first day of each quarter, i.e., January, April, July and October. The customer shall forward a revised report to the Telephone Company, to be received no later than 20 days after the first of each quarter. The revised report shall show the interstate and intrastate percentage of use for the past three months ending the last day of December, March, June and September, respectively, for each service arranged for interstate use.

The revised report will serve as the basis for the next three months billing and will be effective on the bill date for that service. No prorating or back billing will be done based on the report. If the customer does not supply the reports, the Telephone Company will assume the percentages to be the same as those provided in the last quarterly report. If no quarterly report has ever been received from the customer, the Telephone Company will assume the percentages to be the same as those provided in the order for service.

2.7.5 Jurisdictional Report Verification

The customer shall keep records of call detail from which the percentage of interstate and intrastate use can be ascertained and, upon request of the Telephone Company, make the records available for inspection. Such a request will be initiated by the Telephone Company no more than once per year. The customer shall supply the data within 20 calendar days of the Telephone Company request.

(C) (x)
|
|
|
|
(C) (x)

2.7.6 Revisions to Existing Line or Trunk Groups

Except where Telephone Company measured access minutes are used to determine interstate usage, the last customer reported interstate percentage of use will be used until the customer submits a revised projected interstate percentage for an in-service end office.

When the customer adds or discontinues lines, trunks or BANC to an existing end office, the customer shall furnish a projected interstate percentage that applies to the remaining lines, trunks or BANC. The revised report will serve as the basis for future billing and will be effective on the next bill date. No prorating or back billing will be done based on the report.

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This footnote indicates that the filing is being made pursuant to a Special Permission granted by the FCC. The Special Permission can be included in the ordering clause of a Commission Order. More often, the Special Permission has been requested by SNET to file tariff changes that require a waiver of the Commission's Rules (e.g., filing on less than statutory notice).

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- SAMPLE TARIFF PAGE -

The Southern New England
Telephone Company

TARIFF F.C.C. NO. 39
5th Revised Page 5-9
Cancels 4th Revised Page 5-9

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5.6 Service-Specific Ordering Information (Cont'd)

5.6.2 800 Access Service

The customer shall order in the same manner which is set forth preceding for ordering FGD. Additionally, when new NXX(s) are to be opened in the LATA, or when existing NXX(s) are to be deleted, and such change is to occur coincident with the service date established for the order, the customer shall provide such information when placing the order for service. If the change is to occur absent the requirement for additional capacity (i.e., busy hour minutes of capacity or quantities of trunks), the customer shall notify the Telephone Company of the change as set forth in Section 6. All 800 number assignments and administration shall be in accordance with the North American Numbering Plan (NANP).

5.6.3 Switched Access Service to a Remote Switching Office

When a customer desires Switched Access Service to an end office that is a remote switching office, the customer must order to the host office which controls the remote switching office since all traffic to and/or from a remote switching office must be routed through the host office.

(S)(x)
| |
(S)(x)

5.6.4 Directory Assistance (DA) Service

The customer shall specify the number of busy hour minutes of capacity (BHMC) from the customer's premises to the DA location. If the DA Service is to be associated with a FGB, FGC or FGD Switched Access Service, the customer shall also specify which FGB, FGC or FGD trunk group is to be associated with the DA Service. This information is used to determine the number of transmission paths as set forth in Section 9. The customer shall specify the Directory Transport options. The customer shall also specify the Percent Interstate Use (PIU).

5.6.5 Special Access Service

The customer must designate the customer premises and/or Hubs involved, the channel type, e.g., Voice Grade, the network channel interface, technical specification package and options desired. For multipoint services, the network channel interface specified at each premises may be different, but all such interfaces shall be compatible.

(x) Filed under authority of Special Permission No. 89-213 of the Federal Communications Commission. Material on this page originally filed under Transmittal No. 117 and scheduled to become effective September 18, 1989, is deferred until January 10, 1990.

Issued: September 13, 1989

Effective: September 14, 1989

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This footnote denotes a change in the effective date of previously filed material. The effective date on this new page will normally be prior to the original effective date on the previously filed page. The deferred or rescheduled material effective date is separately identified. The previously effective page should be retained until the new material goes into effect. The (S) coding to the right of the tariff text (signifying reissued matter) identifies the material which was deferred until January 10, 1990.

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TARIFF PAGE FORMAT (Cont'd)

Page Effective Date. The Page Effective Date in the lower right corner is the date the page is scheduled to go into effect (at 12:01 AM on that date). THIS DATE MAY BE CHANGED ON SNET'S OWN INITIATIVE OR DUE TO F.C.C. ACTION. THE PAGE EFFECTIVE DATE MAY THEN BE CHANGED BY EITHER REISSUING THE PAGE, OR BY ISSUING A TARIFF SUPPLEMENT TO CHANGE THE EFFECTIVE DATE WITHOUT REISSUING THE PAGE. A Tariff Supplement is usually used when many tariff pages are involved to avoid the necessity to reprint and reissue many pages solely to change the effective date.

Material Effective Date. For the most part, the Page Effective Date found in the lower right corner of the tariff page is the date material becomes effective. As described in Page Effective Date immediately preceding, this may not be the case if a Tariff Supplement has been issued in lieu of reprinting and reissuing many pages. One other procedure may be employed which impacts the Material Effective Date; that procedure is the use of Other Marginal Codes. Such Other Marginal Codes, lower case letters of the alphabet, (e.g., x, y and z) direct the reader to footnotes which may contain information concerning the effective date of the page or certain material found on the page. See page 20 preceding for an example of the use of such other marginal codes.

In summary, (1) read footnotes since they may contain Material Effective Dates other than Page Effective Dates, and (2) be aware of Tariff Supplements which may have changed Page Effective Dates en masse. Further on in this section, under the heading Maintaining Your Tariff, is an explanation of how to keep all these dates straight.

Page Issue Date. The Issue Date in the lower left corner of each tariff page is the date that page was filed with the FCC.

Tariff Section Numbering

An alpha-numeric numbering plan is used to number tariff regulations and rates. Each level is subordinate to and dependent on its next higher level. An example of the numbering sequence follows:

6.
6.2
6.2.1
6.2.1B
6.2.1B(2)
6.2.1B(2)(a)
6.2.1B(2)(a)(i)

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TARIFF PAGE FORMAT (Cont'd)

Tariff Revisions Coding

Revisions to this tariff are coded through the use of symbols. These symbols are upper case letters of the alphabet and appear in the right margin of the page. The symbols and their meanings are:

- C - changed regulation.
- D - discontinued rate or regulation.
- I - increase to a rate or charge.
- M - matter relocated without change.
- N - new rate or regulation.
- R - reduction to a rate or charge.
- S - matter reissued without change.
- T - change in text but no change in rate or regulation.
- Z - a correction

Other marginal codes are used to direct the reader to a footnote for specific information. Codes used for this purpose are lower case letters of the alphabet, e.g., x, y and z. These codes may appear beside the page revision number or in the right margin opposite specific text. See page 20 preceding for an example of the use of such other marginal codes.

TARIFF STRUCTURE AND ORGANIZATION

Tariff Supplements

A Supplement may be filed with the FCC to cancel or suspend a tariff, or under Special Permission, to change the effective date of tariff pages or tariff material without reissuing or refiling the affected tariff pages.

A Supplement will briefly describe the action taken (e.g., suspension, deferral, effective date change, etc.) as well as indicate what tariff material, sections or pages are affected. Supplements are numbered independently from the tariff page series.

The Supplements in effect are listed by number on the first Check Sheet, in the text at the top of that Check Sheet. When a Supplement is no longer needed, it will be deleted from the Check Sheet.

It is recommended that Supplements be placed near the front of the tariff, preceding the Check Sheets.

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TARIFF STRUCTURE AND ORGANIZATION (Cont'd)

Title Page

The Title Page provides the F.C.C. number designation of the tariff, the exact name of the carrier, an indication when it cancels another tariff, the class of service, geographical application, the means of transmission, and the title and address of the issuing officer. When a revised Title Page is issued, it also provides information related to the origination of the tariff.

Check Sheets (Page 1)

When new or revised tariff pages are filed with the F.C.C., a revised and updated Check Sheet is also filed with the F.C.C.

The Check Sheet lists all original and revised pages in the tariff. When pages are changed, or added, the Check Sheet is changed to reflect the change or addition. An asterisk (*) is placed next to revised or added pages to indicate the specific pages revised or added.

The Check Sheet lists the current pages on file. It does not indicate that the latest revision is effective. The tariff page itself and Tariff Supplements must be examined to determine the page or material effective date. Furthermore, as explained in Material Effective Date preceding, footnotes may govern the effective date of certain material contained on the page. See page 23 preceding for an example of such a footnote.

Table of Contents (Pages 2 through 18.2)

(T)

The Table of Contents lists the Sections and paragraphs of the Tariff and provides a page number at which that Section or paragraph begins.

Other Carriers (Page 37)

All Concurring, Connecting and Other Participating Carriers are listed on this page. There are none in this tariff.

Symbols and Abbreviations (Pages 38 through 39)

A listing and explanation of tariff coding symbols and abbreviations used in this tariff is provided.

(This Page Filed Under Transmittal No. 574)

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TARIFF STRUCTURE AND ORGANIZATION (Cont'd)

Reference to Other Publications (Pages 40 through 43)

The status and availability of technical and other industry publications required for the provision of Access Service is provided. These technical publications are referenced throughout the tariff.

Section 1 - Application of Tariff

States the application of the Access Service tariff.

Section 2 - General Regulations

States the general regulations that apply to the access services offered by this tariff.

Section 3 - Carrier Common Line Access Service

States the regulations concerning Carrier Common Line used by Resellers and other customers. Also sets forth the regulations concerning the collection and distribution of monies from coin public telephone stations.

Section 4 - End User Access Service and Presubscription

States the regulations applying to End User Access Service and Presubscription.

Section 5 - Ordering Regulations

States the requirements of and regulations governing Access Orders in addition to the regulations concerning Access Orders when service is provided by multiple exchange carriers.

Section 6 - Switched Access Service

States the regulations governing the provision of Switched Access Service. This section is subdivided into Service Descriptions, Rate Categories, and Rates and Charges. In addition, this section contains descriptions and available options for each of the Switched Access Feature Groups (Feature Groups A, B, D, 800 Database and 900 Access Service).

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TARIFF STRUCTURE AND ORGANIZATION (Cont'd)

Section 7 - Special Access Service

States the regulations for Special Access Service. This section is subdivided into General, Service Types, Service Configuration and Arrangements, and Rate Categories for Special Access Service. In addition, there are subdivisions describing each of the Special Access classes of service (e.g., Voice Grade, WATS Access Line, Program Audio, Video, Wideband Analog, Wideband Data, Digital Data, and High Capacity).

(D)
(D)

Section 8 - Testing, Maintenance and Additional Labor Services

This section addresses the various types of chargeable and non-chargeable testing services available, including service-specific information for the various types of Access Service. Additional engineering and labor services are also included in this section.

Section 9 - Directory Assistance Service

States the regulations governing Directory Assistance (DA) Service. This section is subdivided into General, Undertaking of the Telephone Company, Service Description, Obligations of the Customer, Rate Regulations and Rates and Charges. Additionally, it explains and illustrates DA service when directly trunked and when provided in combination with Switched Access Service.

Section 10 - Federal Government Specialized Services

This section covers Special Access Services that are provided to a customer for use only by agencies or branches of the Federal Government and other users authorized by the Federal Government. Services provided to state emergency operations are included.

Section 11 - Special Facilities Routing of Access Services

This section covers Special Facilities Routing which involves access services which may be routed (1) via diverse routes in order to effect an added margin of protection and reliability in the event of facility outages (2) via routes avoiding specified geographical locations or (3) via cable only facilities.

Section 12 - Specialized Services

This section covers service or arrangements not offered under other sections of this tariff. When service or arrangements are furnished via this section they are provided on an individual case basis (ICB).

(This Page Filed Under Transmittal No. 644)

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TARIFF USERS GUIDE

TARIFF STRUCTURE AND ORGANIZATION (Cont'd)

Section 13 - Miscellaneous Services

This section covers the regulations governing Billing Options, Jacks, and Protective Connecting Arrangements.

Section 14 - Exceptions to Access Services Offerings

This section is provided to identify exceptions to access services offered in other sections of this tariff.

Section 15 - Operating Territory of the Telephone Company

This section lists the toll rate centers which comprise the operating territory of the Telephone Company.

Section 16 - Special Access Service Individual Case Basis Filings

This section lists the descriptions and rates and charges for Special Access Service provided on an individual case basis.

Section 17 - Dedicated Signaling Transport

This section covers the regulations, rates, and charges for Dedicated Signaling Transport Service and includes Line Information Data Base (LIDB) Validation Service description, rates and charges.

Section 18 - Expanded Interconnection

This section covers the regulations governing the provision of Expanded Interconnection including the terms and conditions and rates and charges for collocated space.

Section 19 - Packet Switched Data Network Service (PSDN)

This section covers the regulations governing the provision of PSDN including terms and conditions and rates and charges.

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(This Page Filed Under Transmittal No. 689)

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TARIFF STRUCTURE AND ORGANIZATION (Cont'd)

Section 20 - Reserved for Future Use

Section 21 - SNET SONET Network Services*

(C)

This section contains a description of SNET SONET Network Services including the terms and conditions and rates and charges.

*Effective July 31, 2003, SNET SONET Network Service (SSNS) will no longer be available to new customers. There will be no change to existing customers.

(N)
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(This page filed under Transmittal No. 795)

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One SBC Plaza, Dallas, Texas 75202

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MAINTAINING THE TARIFF

Maintaining a complete and up-to-date tariff can become quite complex, especially when there is a great deal of tariff revision activity underway. This complexity is increased when several revisions are made to the same tariff pages in a short period of time. It is also complicated by the use of Tariff Supplements to change dates, defer proposed revisions, etc.

However, there are ways of dealing with this complexity. It requires that each Transmittal Letter, and associated tariff pages, be dealt with separately and sequentially, preferably as received. If several are received at one time, or several are to be dealt with at one time, it is still best to deal with them sequentially.

Following is an explanation of how filings are made, what they contain and a suggested procedure for dealing with each Transmittal Letter.

Filings Made with the Federal Communications Commission (FCC)

Whenever changes are proposed for any tariff, a filing containing new or revised tariff pages must be made with the F.C.C..

Each F.C.C. filing package will consist of:

- A sequentially numbered transmittal letter from SNET to the FCC. This is usually a one or two page letter constructed to comply with F.C.C. Rules. It provides a brief summary of the filing, is provided to users with all tariff updates, and need not be retained.

Each transmittal letter includes all check sheets and other tariff pages revised with that transmittal letter.

- One or more "Check Sheets." These check sheets, which are pages of the tariff, show the current number of all pages and applicable supplements in the tariff. On each tariff page, this revision number is located in the upper right hand corner, for example, "5th Revised Page 2-12" as shown in the example on Page 22 preceding.

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MAINTAINING THE TARIFF (Cont'd)

Filings Made with the Federal Communications Commission (FCC) (Cont'd)

- One or more original or revised tariff pages. These original or revised pages will carry the revision number listed on the enclosed check sheets, and will have an Effective Date in the lower right corner of the page. The Issue Date in the lower left corner is the date the page was filed with the F.C.C.

In addition to revised tariff pages, or instead of such revised tariff pages, a Supplement page may be issued. This page can be identified by the words "Supplement No. X to Tariff F.C.C. No. X" in the upper right corner.

(Note: Supplements that are effective are listed by number, on check sheet page 1, in the text, right under the heading CHECK SHEET.)

Check sheets, other tariff pages and supplements are part of the tariff and must be filed in the tariff to keep it current. Check sheets and other numbered pages should be inserted into the tariff in their proper places. It is recommended that supplement pages be filed near the front of the tariff, preceding the Check Sheets.

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TARIFF USERS GUIDE

MAINTAINING THE TARIFF (Cont'd)

Keeping The Tariff Current

1. It is recommended that one filing package (transmittal letter, check sheets, tariff pages, or supplement) be handled at a time. If there are two or more filing packages that must be added to the tariff, start with the lowest numbered transmittal first and work up.

For example, if transmittal letters Nos. 19, 20 and 21 are received at the same time, work with 19 first, then 20, then 21.

2. For each filing package, compare the revised Check Sheet with the enclosed tariff pages to determine that the proper new or revised pages or supplement have been included. (The Check Sheet that is issued with each Transmittal Letter provides the latest revision number of each check sheet and information on the latest revision number of all subsequent new or revised tariff pages. An asterisk (*) indicating a new or revised page next to page numbers/revision numbers on the check sheets indicates which tariff pages are included with each transmittal.)

For example, if the Check Sheet indicates that Tariff Page No. 6-7 is the 5th Revision, it should be in the package received. You may have retained other revisions in the tariff, 4th, 3rd, 2nd, etc.; don't discard them, yet.

3. Examine the Effective Date in the lower right corner of the most recently revised Tariff Pages to see if it's in the future or has passed. If it's in the future, that tariff page is pending and not yet effective.

For example, if 5th Revised Page 6-7 shows an Effective Date of February 1, 1989, and it is January 15, 1989, that page is not yet effective. This is not the case with check sheets, however. The check sheet Revision Number is the important thing, since each succeeding check sheet supersedes the previous one, regardless of its effective date.

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MAINTAINING THE TARIFF (Cont'd)

Keeping The Tariff Current (Cont'd)

4. If the Effective Date of a revised tariff page is in the future, examine the Effective Date of the previous revised tariff page to determine if the previous revised tariff page is in effect, or still pending. If its Effective Date has passed and notification has not been received to the contrary (see item 6 following), it is in effect. If this is the case, you may discard any other previous revisions which may exist in the tariff since they have been superseded.

For example, if 4th Revised Page 6-6 has an Effective Date of January 1, 1989, and it is January 15, 1989, it is not necessary to retain copies of 3rd, 2nd, 1st revisions of Page 6-6 unless you choose to do so.

If the Effective Date of the 4th Revised Page has not passed, examine the 3rd revised page, and previously revised pages, if necessary, until arriving at a page that carries a date that has passed. That is the page that is effective. It is possible to have more than one revised page pending. (For example, 1st Revised Page 7-14 Effective Date is January 1, 1989, 2nd Revised is February 1, 1989, 3rd Revised is March 1, 1989, etc.) Also, see Step 6 following regarding the changing of Effective Dates.

5. Pending tariff pages need not be filed in the tariff until they become effective. This will require that a "bring up file" be established by effective dates, for pending pages.

A way to keep pending (not yet effective) pages segregated but still a part of the tariff, is to punch holes in the right margin and file them in the tariff, backwards, facing the effective page they will replace. This also provides a convenient way to see what changes are pending. Then periodically, or when a new F.C.C. Transmittal is received, replace superseded pages with effective pages.

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TARIFF USERS GUIDE

MAINTAINING THE TARIFF (Cont'd)

Keeping The Tariff Current (Cont'd)

6. It should be noted that there are several ways of changing the effective date of a tariff page.

If one or several pages require new effective dates, either earlier or later than the original date, the pages may be reissued, changing the effective date.

When many pages are involved, (in an effort to contain expenses or when the time allowed to make such a change is short) a Tariff Supplement is usually issued. The supplement does not carry a page number but is numbered sequentially. These supplements are an integral part of the tariff and it is suggested that they be filed near the front of the tariff, preceding the Check Sheets. The status of each Supplement in effect is also given on Page 1, the first Check Sheet. Effective supplement numbers are given in the text near top of the page, just under the heading "Check Sheet."

The supplement will explain what material or pages are affected by the supplement's action and give the new dates and action involved. To keep track of dates changed by supplement, it is suggested that the effective date printed on the affected tariff pages have a line drawn through it, the new date written just below it, and an explanatory note, such as "Supp. #10," written in next to the new date.

What To Do When Everything Else Fails

1. If a tariff has become outdated and doesn't contain all of the current effective or pending pages, there is a method to make it current.

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TARIFF USERS GUIDE

MAINTAINING THE TARIFF (Cont'd)

What To Do When Everything Else Fails (Cont'd)

2. Make sure that you have the latest revision to tariff page No. 1, the first check sheet. If you do not have the latest revision, contact one of the tariff distribution firms listed following to order the last revision of all of the tariff's check sheets.

CCMI
Suite 1100
11300 Rockville Pike
Rockville, Maryland 20852-3030
Telephone: 1-888-275-2264

(T)

Tele-Tech Services
500 Oakbrook Lane
Summerville, SC 29485
Telephone: 1-888-482-7433

(T)

(T)

3. If you have the latest revision of Check Sheet, Page 1, examine the other check sheets to determine that they are the latest revisions. The latest revision number of all the other check sheets is given on Check Sheet, Page 1. If the latest revision of one or more of the subsequent check sheets is missing, call for them as in Step 2 preceding.

(This Page Filed Under Transmittal No. 712)

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Effective: July 1, 1998

Vice President
530 Preston Avenue, Meriden, CT 06450

ACCESS SERVICE

TARIFF USERS GUIDE

MAINTAINING THE TARIFF (Cont'd)

What To Do When Everything Else Fails (Cont'd)

4. Working from the latest revision of the check sheets, go through the tariff, page by page, to determine that you have each original and revised page and current supplements, and that each revised page has the same revision number as that given on the check sheets. If there exist several revisions of the same page, don't discard any of them yet!

(M)

If the latest revision listed can't be found, or if pages are missing, order them as in Step 2 preceding.

If a page in the tariff is found but it is not the latest revision, call for the latest, and any intervening revisions, but don't discard the page you have, yet!

(M)

5. If the latest revision is there, examine the effective date in the lower right corner. If the date has passed, and notification has not been received to the contrary, that page is effective and all previous revisions may be discarded.

If that effective date has not been reached, the page is pending and not yet effective, a previous revision is effective. Examine the next previous revision to see if its effective date has passed, or if it's pending. It may be necessary to examine several previously revised pages, since there may be more than one page pending. Upon reaching the currently effective page and after determining that the page being examined was not affected by a current supplement, all previous revisions may be discarded.

6. Upon arriving at this point, all effective and pending pages should be in the tariff, and it should be current.

Certain material on this page formerly appeared on Page 35.

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Vice President - Regulatory Matters
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